



DIGEST

Around and About

THE BOARD of Supervisors has okayed a \$5,000 contract with the Alcoholism Council of Greater Los Angeles to launch a treatment program among County employees having drinking problems. A CAO's report to the Board (Sept. 22) said the goal of the program is to keep employees on the job "while receiving treatment from private medical sources, participation in health department alcoholism clinics, or participation in private voluntary programs such as Alcoholics Anonymous." The personnel department's occupational health service will interview employees referred to the program and give them counseling and diagnosis.

THE MESSAGE "Don't Tailgate" soon will adorn the bumpers of all County-owned cars plus those of 2,000 permittees. The Board of Supervisors ordered 10,000 of the black-on-orange and black-on-pink stickers printed by Nov. 1.

ANOTHER PRINT JOB: The County will produce 5,000 brochures entitled "Fire-Retardant Plants for
(Continued on page 2)

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New Building at Hill and Temple

A NEW County engineer's building will rise on the Temple street parking lots across from the Hall of Administration. The Board of Supervisors approved the site (Sept. 29) upon recommendation of CAO Lin Hollinger.

The multi-story, 300,000 net square foot structure will occupy the eastern half of the area between Grand Avenue and Hill Street. Beneath it will be parking spaces for 1,400 cars.

The building will house not only the 700 engineering employees now at 108 West Second Street but also the regional planning commission, data processing department, communications department, and the parks and recreation administrative offices.

Hollinger in a letter to the Board said the County engineer should have quarters in Civic Center so that his mapping and survey rec-

ords would be easily available to builders, land developers and other members of the public who also deal with the planning commission, recorder, assessor, and various nearby city and state offices.

Hollinger said the new building should not add to rush-hour traffic congestion because the visiting public generally arrives at Civic Center offices after 9 or 9:30 a.m. and leaves before the evening crush begins.

Present plans call for work on the new engineer's building to begin early in 1973 and be completed in mid-1975. At that time the engineer staff would vacate the ten-story veteran it has occupied since 1949—formerly the Higgins building, which opened in May 1910 with proud claims of "Within two blocks of every trolley line in Los Angeles" and "Three railroad de-

(Continued on page 2)

Exam for New CAO Set for Oct. 26

CIVIL SERVICE machinery for choosing a successor to retiring CAO Lin Hollinger began moving rapidly this week.

The civil service commission distributed announcements of a twin examination which will be held Monday, Oct. 26—a promotional exam for candidates who are present County employees and an open competitive exam for qualified outsiders.

Both groups of candidates will appear before an oral interview

board of six members appointed by the commission "for their recognized attainments or leadership in a variety of business, professional, educational, community, or governmental fields."

The examiners will issue two lists, one giving the standing of promotional candidates, the other of the open competitors. Both lists will go to the Board of Supervisors, which will make the appointment. The commission instructed present

(Continued on page 4)

Around and About

(Continued from page 1)

Hillside Areas"—recommended by fire chief Richard Houts and arbor-eta director Francis Ching to help brush-area dwellers avert catastrophic fires such as recently swept wide sections of the county and state.

INCIDENTALLY, keeping 2,000 County firemen plus 2,000 other firefighters and lawmen out on the firelines required massive behind-the-lines support from the purchasing, probation, mechanical and other departments. Over the critical week-end that began Friday noon (Sept. 25) and ended Monday night (Sept. 28), the 4,000 on the fire fronts consumed 13,000 pounds of meat, 8,000 pounds of fruit, 1,200 loaves of bread, 5,600 pounds of fresh vegetables, 3,000 dozen eggs, 63 gallons of salad oil, 1,056 pounds of oleomargarine, 10,000 box lunches, and 47,000 plastic eating utensils. Most of this gastronomic tonnage was dispensed from six motorized fire department chuck wagons manned by eleven cooks working around the clock.

COUNTY INSTALLATIONS in the fire area came through relatively unscathed, according to the department of real estate management. An out-building was burned at Tapia park on Los Virgenes road, smoke damaged the library in Malibu administrative center, flames scorched 388 acres of watershed near Calabasas dump—but sheriff's detention camps 13 and 16, the Los Virgenes branch library in Agoura, a County engineer's structure in Calabasas, and several parks and County fire stations escaped damage. The fire swept around three probation boy camps—Gonzales, Scudder and Scott (Scudder and Scott were temporarily evacuated)—but only damage was some burned shrubs and a singed door at Gonzales.

NEW BUILDING

(Continued from page 1)

pots can be reached in five minutes." The building still has its original black and white tile floors, some of them cracked now; marble stairs and wainscoting; banisters of polished brass and black wrought iron; and doors with engraved brass knobs and letter slots.

Move to Downey

Three divisions of the engineer's department are tentatively scheduled to move next December or January to a temporary home in Downey, where the County is purchasing three large buildings from North American Rockwell corporation. (Actually the County retirement board is buying the buildings for \$8.1 million, spending another \$2.4 million to remodel them, and then leasing the structures back to the County under a long term lease-purchase agreement. The Board of Supervisors approved the purchase Sept. 17.)

The three engineer divisions—sanitation, waterworks and utilities, project planning and pollution control—will return to Civic Center in 1975 when the new engineer's building is completed.

Ray Schoeppe, chief of the CAO's capital projects division, said two other tenants will move into the Downey buildings in late 1971 or early 1972: the probation department administrative staff, now in the new Hall of Records, and the superintendent of schools office, now in the Education building (vintage 1928, no air conditioning) at 155 West Washington boulevard. Schoeppe said he hopes the data processing department, now in leased space at 714 West Olympic boulevard, will be able to transfer to Downey next spring, possibly in March.

Parking

Hollinger informed the Board of Supervisors that the County now has approximately 7,500 parking spaces in Civic Center, with some 1,200 employees on a waiting list

Retirees to Have One-Year Base

RETIRING COUNTY employees, beginning Dec. 1, will be able to draw pensions based on their highest one-year salary, instead of the present system using the average of the three latest or highest paid years.

"This change is in line with a trend across the nation," Ed Martin, retirement systems manager, said. "That trend is to increase the retirement benefits for the purpose of attracting and retaining competent employees."

The change is based on a law adopted by the recent state legislature, which is optional with counties. It amends the 1937 retirement act to read: "Final compensation means the average annual compensation earnable by a member (of the retirement system) during any year elected by a member at or before the time he files an application for retirement, or, if he fails to elect, during the year immediately preceding his retirement."

The Board of Supervisors adopted the change for the County retirement system by passing an ordinance Sept. 29.

for space. This deficit, he said, should be cut almost in half when the health department moves to its new headquarters building at Temple and Figueroa streets next January, should temporarily disappear in April when underground parking opens below phase II of the Mall, and thereafter will fluctuate as Civic Center construction projects begin or are completed.

Details of the CAO's parking space projection appear on page 3 of this issue.

In other action Sept. 29, the Board of Supervisors ordered schematic plans drawn for a 350-car parking structure at the West Los Angeles County building for use by employees, jurors, and the public. Estimated cost of the structure is \$875,000.

The Parking Picture in Civic Center

THE CHIEF administrative office has forecast eventual easing of the shortage of parking spaces for County employees in Civic Center. The CAO's report to the Board of Supervisors (Sept. 29) said the County now has spaces for 7,500 cars in Civic Center, but nearly 1,200 employees who have asked for space are still on waiting lists. The report laid out the following picture of parking that will be available in Civic Center from the present until 1980. The study assumed a "normal growth" of 209 more spaces needed each year to allow for increases in staff and visitors.

January 1971

Parking spaces required, an estimated 8,928, including 209 for annual normal growth. Completion of the health department headquarters building, Temple and Figueroa streets, will provide 750 new spaces in a parking structure on the west side of the building. Estimated deficit, 649 spaces.

April 1971

Completion of phase II of the Mall, between Hill street and Broadway, will provide 591 new spaces, underground. Also three divisions of the engineer's department should have moved to Downey, making 200 more spaces available. Resulting surplus, 142 spaces.

June 1971

The 120 parking spaces beside the Old Hall of Records will be lost as demolition of the hall begins along with construction of phase III of the Mall between Broadway and Spring street. Surplus reduced to 22 spaces.

January 1972

An estimated 200 Civic Center spaces will be released as the probation department administrative staff moves to Downey, and another 72 spaces will be freed when the chief medical examiner-coroner moves into a newly completed building at the County-USC Medical Center. Allow for normal growth of 209 needed spaces. Estimated surplus, 85 spaces.

January 1973

Start of construction on the new County engineer building, Temple and Hill, will wipe out 600 spaces. Also allow 209 spaces needed for normal growth. Deficit, 724 spaces.

July 1973

A breakthrough is expected with completion of the Mall phase III (600 underground spaces), completion of the Criminal Courts

building (200 underground spaces), and move of the County library staff into its new headquarters, Ord and Spring streets. Surplus, 147 spaces.

January 1974

Normal growth of 209 spaces for the year will result in a deficit of 62 spaces.

January 1975

A similar annual growth of 209 will increase the deficit to 271 spaces.

July 1975

County engineer's building will be completed, providing 1,400 new underground spaces. From this gain deduct 250 spaces needed by the three engineer divisions returning from Downey. Resulting surplus, 879 spaces.

January 1976

Normal growth of 209 reduces surplus to 670 spaces.

March 1976

Sheriff's department will move to its new administrative headquarters near the Central jail on Bauchet street, releasing 900 parking spaces in Civic Center. Surplus, 1,570 spaces.

July 1976

Portable parking structure at Grand avenue and First street will be removed, loss of 800 spaces. Resulting surplus, 770 spaces.

January 1977

Normal growth of 209 reduces surplus to 561 spaces.

January 1980

Normal growth of 627 (three times 209) results in an expected deficit of 66 spaces.

The County at this time will have an estimated 9,550 parking spaces in Civic Center.

Custodians, 4 Other Units Sign Pacts

FIVE MORE agreements on pay and working conditions have been signed between County management and organizations representing 3,500 County employees.

The biggest unit of 2,400 building custodians, elevator operators, and housekeepers working in hospitals, building services, and probation departments is represented by a joint council of LACEA-SEIU Local 601 and SEIU Local 434.

An agreement covering 700 attorneys and law clerks in the public defender and district attorney offices was negotiated by LACEA.

R. H. Fox, Jr., Joseph Wetzler, and Evan Dillon of Operating Engineers Local 501 signed the pact as representatives of 200 stationary engineers, sewage plant operators, and dam operators in the hospitals, mechanical department and flood control district.

LACEA's Vic Hochee and Charles Maples placed their signatures on an agreement for 160 cultural, scientific, and educational employees (curators, biologists, foresters, art instructors, others) who work in County museums, Otis Art Institute, the fire department, and arboreta.

The Board of Supervisors has approved these four agreements. Still awaiting the Board's blessing is a pact covering 48 agricultural inspectors, signed by Henry Fiering and William Thompson for AFSCME Local 830.

Lyons Named Director

JOHN LYONS has been named director of the department of senior citizens affairs with instructions from the Board of Supervisors "to work closely with the CAO and director of personnel in developing revision of the department's administrative procedures."

The Board appointed Lyons Sept. 22. He had served with the human relations commission from 1956 until moving to senior citizens affairs as assistant director last May. He succeeds John Walker, director for eleven years, who retired Sept. 1.

CAO EXAM

(Continued from page 1)

County employees to file for both the promotional and open examinations.

Civil service rules provide that the promotional list must be cleared—that is, reduced to fewer than three names—before an appointment may be made from the open competitive list.

Preparations for the examination began after Hollinger informed the Board Sept. 29 that he will retire Dec. 11 from the post he has held for twelve years. Previously Hollinger had announced in October 1968 that he would retire in early 1969, but he later informed the Board of Supervisors he would remain in the post.

Civil service commissioners recognized that the position of CAO will disappear if the voters Nov. 3 approve a County charter amendment creating the new post of County chief executive, with broader powers (see Aug. 7 DIGEST). The commission said whether the amendment passes or not, the County's next top administrator will be chosen from those competing in the Oct. 26 examination. The proposed amendment specifies that the chief executive shall be appointed from an open competitive list.

The commission set identical minimum requirements for both the CAO and chief executive jobs: "Five years' progressively responsible administrative experience, three years of which must have been as (1) assistant to the chief administrator of Los Angeles County at the level of division chief or higher, or (2) as head of a Los Angeles County department, or (3) chief administrator of a county of over 500,000 or a city of over 300,000."

Deadline for filing applications for the promotional examination is next Tuesday (Oct. 13)—for the open exam next Thursday (Oct. 15).

The Job Finder

THE DEPARTMENT of personnel announces that present County employees may apply for:

Assistant Medical Records Director I, Olive View hospital (09074) \$715 to \$889 a month.

Supervising Typist Clerk, Spanish speaking (07089) \$545 to \$677 a month.

The following positions are open both to County employees and qualified outsiders:

Fire Equipment Repairman (74721-63) \$994 a month. Applications acceptable from mechanics with fire equipment or truck repair experience.

EDP Equipment Operator Aid (09089) \$555 to \$687 a month. Six months tab experience or nine units of EDP course work required. Job opens about Oct. 19.

Assistant Data Systems Analyst (25781-63) \$865 to \$1,077 a month. One year's experience in system analysis and design required. Job opens about Oct. 19.

Refrigerator Mechanic, journeyman (77451-63) \$1,334 a month.

Steamfitter, journeyman (77541-63) \$1,334 a month.

Applicants may obtain further information about requirements or application deadlines by consulting the weekly County employment bulletin on departmental bulletin boards—or calling applications, department of personnel, 625-3611, extension 64391.

County of Los Angeles

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