



# DIGEST

## *Around and About*

THE MECHANICAL department, starting in mid-December, will send out updated "matching lists" every month to Civic Center employees interested in forming car pools. The lists show which employees live near each other and have similar working hours. Mechanical reports that 1,500 have indicated they want to share rides, and more responses are flowing in steadily to each department's car pool coordinator.

THE BOARD OF Supervisors last Tuesday (Dec. 4):

- Reappointed attorney Ernest E. Sanchez as civil service commissioner. His new term will expire in 1979.
- Approved the CAO's recommendation to prepare plans for a new \$33.5 million sheriff's administration building to be built adjoining the Central Jail on Bauchet street.
- Directed CAO Arthur Will to investigate the feasibility of creating an "office of cultural affairs"—a one or two man organization to handle contacts with the "diplomatic, business, educational and cultural communities."

## PARKS, LIBRARY GET NEW CHIEFS

NEW OCCUPANTS are moving into two department head chairs following the Board of Supervisors' appointments (Nov. 27) of Seymour Greben as director of parks and recreation, and Mrs. Carol Moss as County librarian.

For Greben, 48, who has been executive officer of the Los Angeles City parks department, the move will mean a return to the County after a 12-year absence.

Mrs. Moss, 40, has spent her professional career in the city library systems of San Jose and San Francisco. She will be the first woman to head a County department since Mame Beatty retired as County recorder in 1955.

Greben, after receiving a UCLA business administration degree in 1950, joined the County road department as an accountant for two years; transferred to the parks department for nine years (1952-61) as administrative assistant, business manager, and executive assistant; spent three years as a Sacramento County principal administrative analyst; joined the Peace Corps for six years service in the Philippines, Malaysia, and Washington; and became executive officer of the L.A. City parks department in 1969. He and his wife, Marjorie, live in Nichols canyon. Their son and daughter are students at San Jose State.

San Jose State also is the alma mater of Mrs. Moss, who received her bachelor's degree in 1959 and M.A. in 1970. A native of Seattle, she grew up in South San Francisco. She began as a library assistant at San Jose in 1954, became assistant

city librarian in 1961, and moved to a similar post in San Francisco in September 1972. Her 17-year-old daughter is a high school senior.

The County library system, one of the nation's largest, has more than 500 permanent, fulltime employees and nearly 700 parttimers.

The parks and recreation department employs some 1,300 permanent workers plus several hundred seasonal and parttime employees.

The civil service commission reports the examination process is either under way or completed to fill four other department head jobs. The commission has given the Board of Supervisors a list of three top candidates from which to appoint an air pollution control officer—Arthur Atkisson, formerly of APCD and now a professor at the University of Texas health sciences center, Houston; Robert Lunche, acting head of APCD since last April; and Ralph George, APCD enforcement director.

Interviews have been held for the post of public administrator-guardian, now occupied on an acting basis by James Mize. Examinations are expected soon for a director of communications, to replace retiring Maurice Kennedy, and for the newly created position of "director of facilities."

## Evening Class Issue

A special issue of THE DIGEST (Dec. 28) will carry descriptions of spring semester evening classes the County is sponsoring for its employees. Registration will open Jan. 16, classes will begin Jan. 28.

DECEMBER 7

1973

Volume 6 Number 13

## 6 Long Weekends Coming in 1974

COUNTY EMPLOYEES will get 13 holidays, plus a portion of Good Friday, in the coming year.

The 1974 list includes primary election day, June 4, and general election day, Nov. 5. Six of the holidays will fall on Monday, creating three-day weekends.

The full list follows:

New Year's Day, Jan. 1, Tuesday.

Lincoln's Birthday, Feb. 12, Tuesday.

Washington's Birthday, Feb. 18, Monday (always third Monday in Feb.)

Good Friday, April 12, three hours.

Memorial Day, May 27, Monday (always last Monday in May).

Primary election Day, June 4, Tuesday.

Independence Day, July 4, Thursday.

Labor Day, Sept. 2, Monday (always first Monday in Sept.)

Admission Day, Sept. 9, Monday.

Columbus Day, Oct. 14, Monday (always second Monday in Oct.)

General election, Nov. 5, Tuesday.

Veterans Day, Monday, Nov. 11 (no longer on the fourth Monday in Oct.)

Thanksgiving Day, Nov. 28, Thursday (always fourth Thursday in Nov.)

Christmas Day, Dec. 25, Wednesday.

## Our Friend Fica

PAYCHECKS OF most County workers will shrink by 5.85 percent next month as the social security tax (designated on paycheck stubs as "f.i.c.a.") resumes for 1974. And the bite next year will be bigger than it was this.

In 1973, the tax has been 5.85 percent on the first \$10,800 of salary, for a maximum take of \$631.80.

Under existing law, the maximum will grow to \$737.10 in 1974 as the ceiling rises to the first \$12,600 of salary.

This ceiling would rise even higher, to \$13,200, under a social security bill now before the Congress. If the bill should be enacted, THE DIGEST will notify employees.

## New Courtrooms

THE BOARD of Supervisors has adopted (Nov. 20) CAO Arthur Will's revised plan for building \$130 million of new superior and municipal court facilities.

Largest addition would be in the south central (Compton) district with 12 new superior and 10 new municipal courtrooms. Space for six more superior courtrooms would be built but left unfinished.

Another major project would be 19 added courtrooms in the northwest (Van Nuys) district. The Supervisors indicated they would include funds in the 1974-75 County budget to get construction under way.

Will's plan also included:

—Reducing the planned ten-court expansion in the southwest (Torrance) district to six courts—two superior and four municipal.

—Deferring indefinitely the five-court addition to the Santa Monica Courts building.

—Continued planning for six more courts at the West Los Angeles municipal district, ten more municipal courts at El Monte (four to remain unfinished), six more Los Cerritos municipal courts (two to remain unfinished), and a new seven-court facility to replace the

## Many Retiring As Jan. 1 Approaches

TWO DEPARTMENT heads—communications director Maurice Kennedy (37 years service) and Otis art institute director Andreas Andersen (11 years service)—will retire Jan. 1.

The Board of Supervisors has named sculptor Gurdon Grant Woods, 58, art professor at UC Santa Cruz, to succeed Andersen.

Also on Jan. 1, assistant County counsel Edward Gaylord will end 34 years service.

The retirement list is swelled by the mandatory retire-at-65 state law which goes into effect at the end of this month.

Other long-timers who will depart include:

More than 40 years service—J. Miller Leavy and Joseph Carr of the D-A's office; Earl Trigon, municipal court; Paul Armstrong, health; and Hyman Bradofsky, County clerk.

More than 35 years service—Wylma Funk, hospitals, Warren Fox, County clerk, and W. R. Fausel, health.

More than 30 years service—Dr. Claire Wyndham, Olga Orr, Troy Daniels, Mabel Jenkins, and Sara Wright of hospitals; Robert Davis, library; David Winchell, County clerk; Justin O'Sullivan, fire department; James Byrne, municipal court; Robert Ariss and John Andrew, museums; Mary Stuart Gray, Harriet Lodge, and Edward Millet, DPSS; Joseph Roth, parks; Celia Kemp, auditor-controller; Olive Manley, treasurer; Anthony Maresca, engineering; Etta Mae Estorge, communications; and Elizabeth St. Amand, health.

present six municipal courts in East Los Angeles.

The CAO warned that the court building program "may have to be tailored to fit a substantially reduced future financing program."

He reported that the County now has 430 superior and municipal courtrooms, 37 of them vacant, and 32 are "substandard" and should be abandoned or converted to office space.

### County of Los Angeles

## DIGEST

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