



DIGEST

November 14, 1986

“Together We Can”



(L. to R.) Jerry T. McJunkin, President of Hughes Fullerton Aircraft Ecology Club receives 1986 Outstanding Volunteer Support Group Award Scroll from Supervisor Deane Dana.



Laurance Linnegar 89 year old volunteer at the Antelope Valley Senior Center, Department of Community and Senior Citizens Services, and Commander, Antelope Valley World War I Veterans.

The Third Annual Volunteer Program Fall Conference and Recognition Awards Program was held on October 27, 1986. The Conference and Awards Program is sponsored by the Board of Supervisors to promote professional development and to recognize the noteworthy achievements of the County's volunteer support groups. The conference and award program theme, "Together We Can", describes the many cooperative ventures and partnerships in existence throughout this County.

The conference theme also highlighted effective ways of recruiting and working with volunteer support groups and recognized the generous contributions of these volunteer support groups.

During the awards luncheon emceed by Ms. Ann Martin, anchor for KABC-TV Channel 7 Eyewitness News, Supervisor Deane Dana officiated over the award scroll presentations. In all, thirty

Departmental Volunteer Support Groups and six Departmental Youth Volunteer Support Groups were honored, with the assistance of Departmental Coordinators: Margie Harp Dolinski, LAC-USC Medical Center; Isabel Rosenbaum, Museum of Natural History; and Barbara Sanchez Smart, County Clerk/Superior Court.

During his welcoming speech, CAO James C. Hankla stated that the "spirit of 'Togetherness' provides the strength and energy necessary for the continued growth of our volunteer programs."

Sheriff Sherman Block, in a special address, shared his experiences with volunteer support groups in his department's volunteer programs.

With the excitement in the audience building, Supervisor Deane Dana announced that the Agricultural Commissioner/Weights and Measures' de-

(Continued on page 3)

Suggestion Awards Program

The new Suggestion Awards Program is here! You can now turn your money saving ideas into cash.

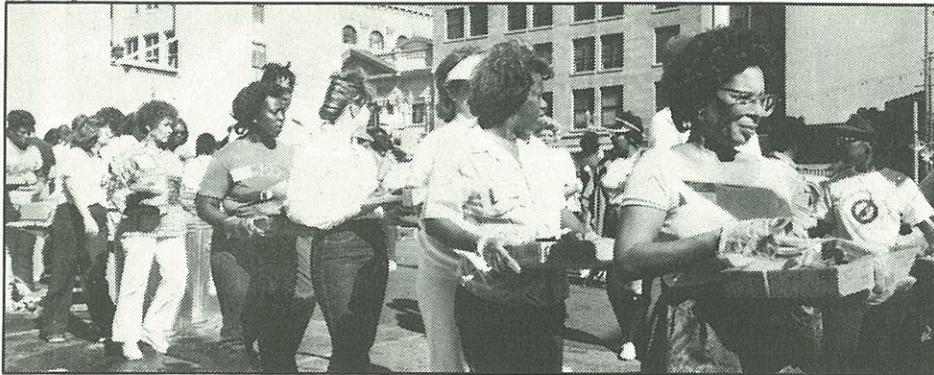
The Suggestion Awards Program, developed in cooperation with the Labor-Management Advisory Committee, is yet another component of the County's productivity improvement efforts. If you submit a suggestion that will save the County money and your suggestion is adopted and implemented, you are entitled to a cash award of a percentage of the savings your suggestion produces. There are also Special Recognition Awards and Certificates of Commendation for suggestions that may not produce great savings but have other benefits for the County.

Cash awards will be paid from the net savings generated during the first twelve months following implementation of the suggestion. The basic cash award is 15% of up to the first \$20,000 in net savings to a maximum of \$3,000. This award may be approved and granted by the department head. Suggestions that result in net savings over \$20,000 may qualify the suggester for an additional cash award, if the department head recommends the award and the Board of Supervisors approves it.

Don't wait any longer, submit your suggestion on the official Employee Suggestion form, which is available now in each department. The suggestion must include a description of the condition to be improved, a description of the proposed improvement, a proposed implementation plan and a specific description of the benefits to the department, including a statement of savings expected and how the savings were calculated.

Suggestions will be evaluated by a

(Continued on page 4)



County Serves Hot Meals

Over 200 County employees, representing about 30 departments, volunteered their Sunday, November 2, to help feed approximately 2,800 residents of the central city. The theme for this first-time County-Brotherhood Crusade project was "Friends Feeding Friends." As early as 7:30 a.m., County employees began gathering in a vacant lot on the corner of Winston and Main Streets to participate in the event. County employees gladly volunteered their time to decorate the area, set-up and clean tables, serve food, and do whatever necessary to extend a helping hand to others. For example, certain employees were specifically assigned to assist the handicapped.

Skid row residents were served food prepared by management volunteers from Morrison's Management Services, food service experts. The meal served consisted of fried chicken, rice, beans, cole slaw, bread, cookies, and a soft drink. The feeling and atmosphere of this very successful day were perhaps best summarized by Annie Stevenson, County Charitable Giving Coordinator, who was instrumental in coordinating the event: "County employees have always demonstrated a strong commitment to the community. This event was successful because of our commitment and because we care."

Many recipients commented on the delicious meal, fast service, and the friendly helpful attitude of the County volunteers. By 1:30 p.m., with all the food served, many volunteers remained to help clean up the site.

At day's end, County employees and Brotherhood Crusade volunteers, having made many new friends, also left the site better informed about the needs of the residents. Most wanted to know, "When are we doing this again?"



Christmas Carol Rehearsals



Since 1969 County employees in the Civic Center area and regional offices have had a tradition of singing Christmas carols on each floor of the Hall of Administration during the Christmas season. This year's performance will be on Tuesday, December 23.

Beginning December 2, rehearsals will be held each Tuesday and Thursday at noon in Room B-1 at the Hall of Administration. All interested and talented employees are invited to participate in the fun of rehearsals and joy of the performance.

Contact Herb Shattuck at (213) 974-8648 for further information.

Volunteer Opportunities

DISTRICT ATTORNEY'S OFFICE —

Volunteers in the Victim Witness Assistance Program advise crime victims of their rights under the law and assist them in matters related to their court appearance. Law students assist in the preparation and prosecution of criminal matters. Through the Trial Advocacy Program of the L.A. County Bar Association, lawyers are able to gain courtroom experience as volunteer TAP attorneys. To volunteer call 974-3535.

COMMISSION ON HUMAN RELATIONS —

Volunteer opportunities depend on a volunteer's experience and interest. Investigators research aspects of inner-group relations. Assistance is also needed in planning and implement-

(Continued on page 4)

Advice And Assistance For Taxpayers

The County Treasurer and Tax Collector recently announced that property tax bills were mailed early so that owners may pay their property tax liabilities before the delinquent date. Homeowners may also request a 1986 substitute tax bill if one has not already been received.

Property tax payments are due December 10 and April 10. Payments made after these dates will result in a 10 percent penalty.

Provisions of the new federal Tax Reform Act signed into law October 22, 1986, dramatically impact Income Tax Rates for 1987. These changes in rates and standard deductions make it desirable for many taxpayers to pay **both** property tax installations in 1986.

It is important that property owners who have not received a bill by November 1, obtain a substitute bill by contacting the Tax Collector's office. New property owners who have purchased property after March 1, should be alert. The original tax bill may have been sent to the previous owner and not forwarded to the new owners who have responsibility to pay the current year taxes.

Written requests for a substitute tax bill should be sent to the Los Angeles County Tax Collector, P.O. Box 2102 Terminal Annex, Los Angeles, California 90051. **Place the words "Bill Request"**

in large letters in the lower left-hand corner of the envelope.

For general information, taxpayers with touch-tone phones can access 12 different taped messages on PROPTAX [(213) 974-2111] an automated phone system.

Avoid calling during business hours. These phone lines will be more accessible during the early morning and evening hours and on Saturdays and Sundays.

When making phone requests, be prepared to give your name, mailing address, the address of the property and, if possible, the Assessor's Identification Number of the property. A substitute bill will be mailed within 24 hours.

[See "Just the Facts" for phone numbers to use to obtain a substitute tax bill and taped information.]



John Englund, Chief Forester and Fire Warden, congratulates the Fire Department volunteer partnership. L. to R. Captain John Price, Volunteer Coordinator; Dee Steele, Volunteer; Barbara Horn, Chairperson of the Cinders/Women's Auxiliary; Chief Englund; Bryan L. Harper, Chairperson Fire Explorer Post 1; James Quirate, Chief of Fire Explorer Post 1.

"Together We Can"

(Continued from page 1)

partmental nominee, the Hughes Fullerton Aircraft Ecology Club, was selected as the 1986 Outstanding County Departmental Volunteer Support Group.

The Department of Community and Senior Citizens Services' nominee, the Boys Club of San Gabriel Valley, was honored as the 1986 Outstanding County Departmental Youth Volunteer Support Group!

Just The Facts:

Where to find **property** information or records is the subject of this second in a series planned to provide some basic resource information.

Type of Information or Record	May Be Located At:
Identification of ownership and value of property	Office of the Assessor (1) (213) 974-3435
Real estate recording procedures	Registrar-Recorder (2) (213) 974-6611
Real estate copies (deeds, mortgages, homesteads, liens, judgments, leases, subdivision maps and reconveyances [a document which shows you have paid off the mortgage on your property]).	Registrar-Recorder (2) (213) 974-6616
Property tax information and requests for duplicate tax bills.	Treasurer-Tax Collector (3) (213) 974-2111 (from touch tone telephones) 24 hrs/day 7 days/week. (213) 974-2116 (from rotary telephones) 8am-5pm Monday-Friday and 5pm-9am Mon.-Fri. during Tax Season (Nov. & March)
Tax sales — tax-deeded land	Treasurer-Tax Collector (3) (213) 974-2045

(1) Hall of Administration, Rm. 205, 500 W. Temple St., L.A. 90012

(2) Hall of Records, Rm. 15, 227 N. Broadway, L.A. 90012

(3) Hall of Administration, Rm. 130, 500 West Temple St. L.A. 90012



(L. to R.) Jaime Acosta, Youth Volunteer for the Boys Club of San Gabriel Valley, recipient of 1986 Outstanding County Youth Volunteer Support Group, with Robert Medina, Director of Community and Senior Citizens Services Department.

The Boys Club

Since 1982, the Boys Club of San Gabriel Valley has distributed Federal surplus food commodities to 7,200 needy families each year. The Boys Club organized a corps of volunteers, including "hard-to-reach" youth, and trained them on procedures, arranged trucking and manpower to pick up, load and unload 24,000 pounds of food three times a year, and publicized these events. Further, the club agreed to test these procedures and recommend improvements which helped in program development. The club also provided counseling and recreational activities to thousands of youth from low income families.

1986 Outstanding Volunteer Support Group

Since 1980, the Hughes Ecology Club has cosponsored, with the county, Operation Supersweep - an annual one-day cleanup of litter in all of San Gabriel Canyon and its side canyons.

The club's mobilization efforts have included helping recruit 4,261 volunteers, raising funds, obtaining prizes for the volunteers, and providing much of the logistical support.

Annual Supersweeps have resulted in the removal of 275,750 pounds of litter and have created a cleaner, safer environment for hundreds of thousands of visitors to enjoy recreational activities.

Thanksgiving Concert

The Los Angeles Philharmonic Orchestra will present a free holiday concert at the Music Center's Dorothy Chandler Pavilion Saturday, November 29.

To obtain tickets to the event, write to the Los Angeles Philharmonic Thanksgiving Concert, 135 N. Grand Ave., Los Angeles, 90012, and enclose a self-addressed, stamped envelope. Only four tickets per order.

The program will include Anton Dvorak's "New World Symphony," Leonard Bernstein's Symphonic Dances from "West Side Story," Samuel Barber's Adagio for Strings and two dances from Aaron Copland's Ballet "Rodeo."

Volunteer . . .

(Continued from page 2)

ing 10 to 15 projects aimed at reducing racially and religiously motivated violence, tension and conflict, discrimination and prejudice.

For more information, call Eugene S. Mornell at 974-7601.

MARTIN LUTHER KING, JR./DREW MEDICAL CENTER — Volunteers willing to make four-hour commitments a week are needed to assist with scheduled feedings in the special care nursery, to translate and interpret for Spanish-speaking patients, and as ward aids, who feed patients, answer call-lights, make beds and escort-transport patients. Hours may be during the day, evenings or weekends. Also, daytime volunteers are needed in the child care center. For more information call 603-5240.

Retirement Association Elections

Elections to fill the office of the Fourth Member, Board of Investments and the Seventh and Alternate Members, Board of Retirement will be held December 9, 1986. The seats up for election represent the safety membership of the Los Angeles County Employees Retirement Association.

For further information, contact your personnel office, Registrar-Recorder or the Executive Office, Board of Supervisors.

Suggestion Award

(Continued from page 1)

Departmental Awards Committee comprised of representatives from a cross-section of organizational units within the department, including management and line staff, who will make recommendations to the department head.

Complete eligibility requirements are detailed in the Suggestion Awards Program Regulations which are also now available in each County department. Questions about the program should be directed to the Chairperson designated for your Departmental Awards Committee.

Retirement Plan Transfer Period Ends

Employees have until December 31, to apply for a general retirement plan transfer. They may transfer from one of the contributory plans (A, B, C, or D) to the non-contributory plan (E) and receive a refund of their retirement contributions plus interest, subject to appropriate taxes. Those currently in Plan E may transfer to Plan D by "buying back" their past service credit. If you are interested, contact your personnel/payroll office for details.

County of Los Angeles

DIGEST

MEMBERS OF THE BOARD

PETER F. SCHABARUM
Chairman
First District

KENNETH HAHN
Second District

EDMUND D. EDELMAN
Third District

DEANE DANA
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

JAMES C. HANKLA
Chief Administrative Officer

EVELYN GUTIERREZ
Editor - In - Chief

HILDA A. NIGRO
Managing Editor

Room 783, Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Telephone: 974-1784