

# County DIGEST

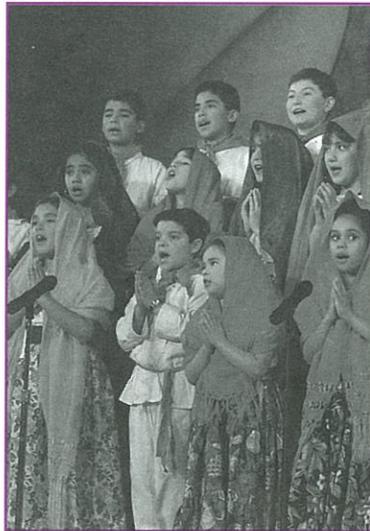


NOVEMBER 2002

COUNTY OF LOS ANGELES

## Forty-Third Annual Holiday Celebration

*The FREE six-hour show will be performed live at the Dorothy Chandler Pavilion on December 24.*



Coro Alegria

“L.A. Holiday Celebration,” a one-hour highlight version of the 43<sup>rd</sup> Annual Los Angeles County Holiday Celebration, will be broadcast nationally in prime time via the Public Broadcasting System (PBS) for the first time this year. In the past, more than 6,000 people have viewed the Holiday Celebration in person each year and several hundred thousand more watched the program on KCET. Now, more than 200 markets nationally will have the option of picking up the PBS broadcast.

Popular KCET host Huell Howser, of California’s Gold, was a key player in bringing Los Angeles County Holiday Celebration to the attention of PBS. Howser was the primary host of the live broadcast of the 2001 Holiday Celebration and was impressed with both the high artistic quality of the program and how well it reflects the cultural spectrum of Los Angeles County. The national one-hour program will include introductory segments with Howser filmed in diverse neighborhoods of Los Angeles County.

Says Howser: “This holiday celebration is Southern California at its best, and this national broadcast will give us the opportunity to share our exciting and diverse communities with the entire nation. What a great holiday gift!”

The 2002 edition of Holiday Celebration will be the 43<sup>rd</sup> annual. The show is a gift from the County of Los Angeles Board of Supervisors to the community at large. The County’s Quality and Productivity Commission provided additional funding for the one-hour national

**HOLIDAY CELEBRATION**  
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## Employee of the Month: DPSS’ Linh Tran

“Nothing motivates me more than to see GAIN participants succeed by graduating from school or securing meaningful employment,” says Employee of the Month Linh Tran, a 13-year veteran of the County’s Department of Public Social Services. A GAIN Services Worker, Tran is a Job Developer for Cal-Learn participants within the San Gabriel Valley Greater Avenues for Independence (GAIN) Region. As a Job Developer, Tran provides job leads especially tailored for teen GAIN participants who have just graduated from high school and are looking for their first job. Her other

**EOM**  
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## EVENT CALENDAR

### **BASEBALL AS AMERICA**

September 22 through December 15  
Natural History Museum  
of Los Angeles County  
(213) 763-DINO  
www.nhm.org

### **DOGS: WOLF, MYTH, HERO & FRIEND**

October 13 through January 5, 2003  
Natural History Museum  
of Los Angeles County  
(213) 763-DINO  
www.nhm.org

### **BIG RIVER – THE ADVENTURES OF HUCKLEBERRY FINN**

November 5 through December 29  
Mark Taper Forum  
(213) 628-2772  
www.TaperAhmanson.com

### **GEORGE WASHINGTON: A NATIONAL TREASURE**

November 8 through March 9, 2003  
Los Angeles County Museum of Art  
(323) 857-6000  
www.lacma.org

### **MIRACLES AND MISCHIEF: NOH AND KYOGEN THEATER IN JAPAN**

November 10 through February 2, 2003  
Los Angeles County Museum of Art  
(323) 857-6000  
www.lacma.org

### **MORNING'S AT SEVEN**

December 3 through January 26, 2003  
Ahmanson Theatre  
(213) 628-2772  
www.TaperAhmanson.com



## Training a Key to Success

The Los Angeles County Training Academy offers a number of certificate programs and workshops that have been designed specifically by County subject matter experts in conjunction with the California State University system, Los Angeles City College, and the Los Angeles Unified School District. These programs link the curriculum to the competencies required to support the strategic plan at various levels of the organization.

Academy instructors provide a blend of theory and professional expertise offering participants a unique opportunity to receive specialized university education and comprehensive County instruction. This highly specialized learning experience creates an environment that will provide an opportunity for personal growth and professional development as well as the opportunity to develop a network of peers throughout the County.

The following are some examples of Academy certificate programs and workshops that are currently available:

- Division Chief—*Leadership Essentials for County Managers* (100-hour)
- Section Head—*Managing Today: A Skills Approach* (100-hour)
- Administrative Analyst/Assistant—*Staff Leadership: Analytical Tools & Techniques* (100-hour)
- Budget & Finance (100-hour)
- Contract Management/Analyst—*Leadership through Contract Administration and Management* (100-hour)
- Fiscal Operations (52-hour)
- HR Strategy—*Building a Strategic HR Partnership* (100-hour)

TRAINING ACADEMY  
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## PURSUIT FOR KIDS HOLIDAY TOY DRIVE

As the holiday season approaches, the Los Angeles County Police, Office of Public Safety (OPS), is gearing up for its annual Pursuit for Kids Holiday Toy Drive, which benefits needy children throughout Los Angeles County.

The kick off for the toy drive will take place in the mall area of the Kenneth Hahn Hall of Administration on Thursday, December 5, 2002, from 11:00 a.m. to 1:30 p.m. There will be live entertainment including Santa Claus and In & Out Burgers if you wish to buy lunch. Please bring a new unwrapped toy (age: infant - teenage) to fill up the toy boxes. Lunches purchased will help with the cost of buying new toys and all cash donations will be much appreciated. These toys will be distributed to families in need throughout Los Angeles County.

You can participate in this worthwhile endeavor by donating new unwrapped toys. You can also make a donation via check or money order to Office of Public Safety Pursuit for Kids. Checks and money orders may be given directly to the COPS officers, who will forward your donation to the toy drive account. Cash donations and information regarding the OPS non-profit tax ID 95-6000927 should be directed to Pat Biesecker, fiscal manager, at (562) 940-8351. All monetary donations will go toward the purchase of new toys for distribution to the County's underprivileged children.

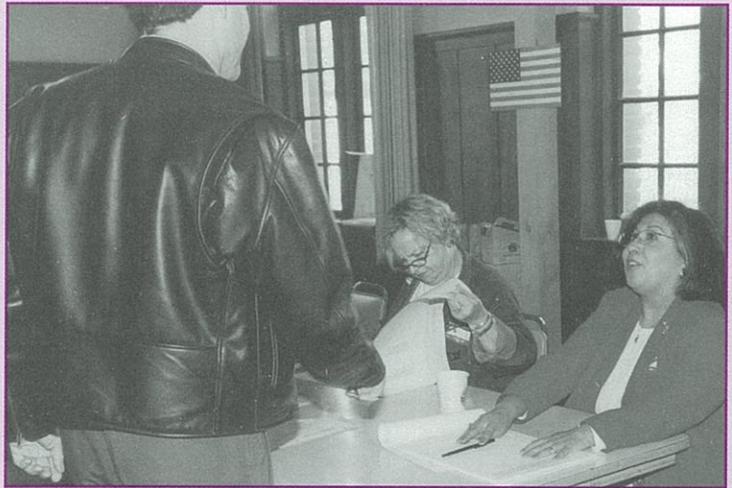
For more information or further assistance, please contact Sergeant Ron Ramirez or Sergeant Alan Pucciarelli at (626) 575-4241. You may also contact the Community Services Unit at (562) 940-7243.



Department of Human Resources  
500 W. Temple Street, Room 375  
Los Angeles, CA 90012  
(213) 974-1765  
(213) 613-4789 FAX

Available online at: [hr.co.la.ca.us](http://hr.co.la.ca.us)

Articles and other submissions to the County Digest may be edited or otherwise altered for clarity.



### Leading by Example

In an effort to persuade County employees to staff polling booths for the November 5<sup>th</sup> election, Supervisor Gloria Molina volunteered at a polling station in Highland Park. Molina's primary duty was to check in voters and ensure that they had arrived at their proper polling station.

"It was such an honor to participate," Molina said. "I encourage everyone—from County workers to private sector employees—to take advantage of the unique opportunity to really be a part of the electoral process."

As a means of participating in the Registrar-Recorder's new program to "adopt" a polling station, only individuals from Molina's First District staff ran the Highland Park post on November 5<sup>th</sup>. The Registrar-Recorder plans to target other Supervisorial offices, County departmental bureaus, and various private sector businesses during the County's next pollworker recruitment effort.

The Board of Supervisors committed to adequately staff polling booths for the November 5<sup>th</sup> election after learning of widespread staffing deficiencies during the March 5<sup>th</sup> primary. Over 2,000 County employees volunteered in March, and over 100 managers and staff from the Registrar-Recorder's Office and the County Clerk's Office filled in to replace last-minute polling station no-shows.

Although the November 5<sup>th</sup> election proved noteworthy, in part, because of the pollworker recruiting crisis, it also marked the advent of touchscreen voting in California. The County of Los

**POLLWORKER**  
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# NOVEMBER RETIREES

Congratulations to the following employees who are joining the ranks of the retired after 30 or more years of service to the people of the County of Los Angeles:

**ASSESSOR:** Robert S. Barrios

**CHILDREN & FAMILY SERVICES:** Michael W. Berger, Luis Garnica, Martha E. Guthrie, Dorothy D. Williams

**DISTRICT ATTORNEY:** Saad S. Eskander, Mark B. Vezzani

**FIRE:** Gene M. Pierson, Fidencio Domingo

**HEALTH SERVICES:** Yolanda Arambula, J. D. Franklin, Stephen Hammond, Angela Marquez, Janie B. McJimpson, Tyrone D. Moses, Charles R. Pierson, Linda Santos, Jacqueline R. Smith, Russell Thomas, Blanca Valles, Phyllis J. White, Warna D. Williams

**INTERNAL SERVICES:** Mary A. Davis-Porter, John A. Motter

**PARKS & RECREATION:** Paulette Smith

**PROBATION:** Joe Buckner, Roberto Micheo

**PUBLIC SOCIAL SERVICES:** Mary L. Robertson, Ronald E. Williams

**PUBLIC WORKS:** Kenneth O. Fix, Manuel Gonzales, John D. Hite

**SHERIFF:** Anderson C. Anderson, Richard Breton, Howard Brust, Brian A. Camou, David Cowen, John Crabb, Cristina A. Economides, Corrine Jackson, Linda Knutson, Edward Looney, David Rathbun, Larry E. Troup, Eric Wiggenhorn, Vincent A. Wilson

Congratulations to the following employees who are joining the ranks of the retired after 25 or more years of service to the people of the County of Los Angeles:

**CHIEF ADMINISTRATIVE OFFICE:** Roy W. Bannister, Gregory J. Cherep

**CHILDREN & FAMILY SERVICES:** Sheila Kennedy

**CHILD SUPPORT SERVICES:** George J. Gliaudys Jr., Thad D. Young

**FIRE:** Charlton R. Bradshaw, Ross D. Willimann

**HEALTH SERVICES:** Claudia C. Bailleul, Maria E. Sesma, Elaine G. Gaslin, Elma G. Tucker, Susan Rae Wagner, Carolyn Woods

**LACERA:** Arturo B. Aquino, Daniel A. Hipona

**PARKS & RECREATION:** Norman L. Smith

RETIREES

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## HOLIDAY CELEBRATION

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program. Admission to the live show, 3-9 p.m., Tuesday, December 24 in the Dorothy Chandler Pavilion of the Music Center, is **FREE**, as is the parking under the Music Center. For complete details, after Dec. 1, log on to [www.lacountyarts.org](http://www.lacountyarts.org) or call (213) 972-3099.

The Los Angeles County Arts Commission, which produces the show with CDK Productions, invites County-based choirs, music ensembles, and dance companies to apply to be part of the Holiday Celebration. Selection is highly competitive and all companies that are chosen are paid for their participation. More than 30 groups are selected to perform on the local six-hour live program, broadcast by KCET on December 24 with a repeat on December 25. Of the 30 groups, eight to ten will be included in the national broadcast.

The Los Angeles County Arts Commission, established in 1947, supports the arts in the region through a number of programs, including arts education and folk and traditional arts. In addition to producing the Holiday Celebration, the Ford Amphitheatre series and Arts Open House, the Arts Commission provides leadership in cultural services of all disciplines for the County, including funding and technical assistance, information and resources to the community, artists, arts organizations and municipalities.

## POLLWORKER

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Angeles is in the process of converting from punchcard voting to touchscreen voting as a result of the 2000 Presidential Election debacle in the State of Florida, where poll workers who were mandated to count punchcard ballots by hand experienced considerable difficulty determining how and whether citizens had voted.

"What happened in Florida was unacceptable," Molina said. "I am very pleased to know that converting our ballot system from punchcard voting to touchscreen voting is at the top of our Registrar-Recorder's agenda."

Molina's experience overseeing elections is not limited to the County or even the United States. During the last Mexican presidential race, she offered to monitor the election in order to help guarantee the integrity of ballot boxes there.

Aside from Supervisor Molina, others who volunteered were Chief Administrative Officer David E. Janssen and 10 other County department heads.



At the workshop, Supervisor Burke (left) discussed County outreach and education for small businesses with Culver City Mayor Carol Gross (center) and a businesswoman.

## Contracting Connections Workshop

Supervisor Yvonne Brathwaite Burke recently joined the U.S. Department of Defense in presenting a Contracting Connections Workshop for small business owners. The half-day workshop attracted 325 small business owners and featured sessions on doing business with the County, the State, and federal agencies. The County Office of Small Business called it one of its most successful workshops.

Held at the Radisson Hotel, in Culver City, the event was opened by Culver City Mayor Carol Gross. Supervisor Burke officially welcomed the attendees, noting that the County spent more than \$61 million on purchases from registered vendors in 2001-2002, and that 55% of that money went to small businesses. She was followed by speakers from the County Internal Services Department and the State Department of General Services.

Subjects addressed included: Small Business certification, construction subcontracting opportunities at L.A. County+U.S.C. Medical Center, contracting opportunities with County Information Technology, and Small Business Administration Financing and Export-Import Assistance.

**SMALL BUSINESS**  
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## County Employees Can Get Online

County of Los Angeles employees can now take advantage of an offer from the County of Los Angeles and Prodigy, an Internet service provider.

In May 2000, the Board of Supervisors approved an agreement with SBC Pacific Bell Telephone Company and its affiliates for the County's telecommunications services. Included in the agreement was the provision to provide discounted Internet services for County employees for their personal home use. Prodigy, an affiliate of SBC Pacific Bell Telephone Company, is now offering this special program.

Sign up today and pay just \$14.95 per month\* for Internet service! With Prodigy you can enjoy as many as 11 e-mail accounts accessible from any Web-connected computer, stay organized with an online address book and personal calendar, get in touch with an advanced instant messenger – and much more.

This offer is available only to County of Los Angeles employees. **To get started, just call (800) 213-0992 and mention that you are an employee of the County of Los Angeles or sign up online at <http://promotions.prodigy.net/lacounty>.** The offer comes with a 30-day satisfaction guarantee.\*

\*See full details at enrollment. Satisfaction guarantee applies to Prodigy Membership Fees of \$14.95 only. Charges for premium features, supplemental access charges and phone company charges cannot be refunded even during your first month of service. General Service Provider (GSP) charges included where applicable. If you are not completely satisfied call (800) 213-0992 during the first 30 days of service and Prodigy will issue a refund of \$14.95. Offer subject to change without notice and is not valid with any other offer. New members only.

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## "Sharing a Commitment"

### Award-winning recipients of the Productivity and Quality Awards

In the September edition of "Sharing a Commitment," we highlighted five of the top ten and special award recipients submitted by County departments and recognized by the Quality and Productivity Commission and the Quality and Productivity Managers' Network. This month's publication will acknowledge another set of five programs that landed in the top ten and special award winning circle in the recently concluded Productivity and Quality Awards luncheon.

#### Commission Top Ten Award Winner Outpatient Flow Performance Improvement (Health Services-Valleycare Olive View-UCLA Medical Center)



Performance Improvement measures consistent with the County Strategic Plan are necessary to ensure the essential quality of patient care. These improvements had to be leadership and data driven and involve employees at all levels. An extensive assessment process was conducted in the outpatient clinics at the Olive View Medical Center to determine whether the best quality patient care was being provided. The multi-disciplinary team of representatives from the Medical Center's Department of Medicine, Medical Administration, Nursing Administration, Hospital Administration, Information Systems, Finance, Medical Records, Pathology, Pharmacy, and Radiology, identified the following goals: reducing patient wait time and increasing patient satisfaction, increasing employee satisfaction, increasing patient access by reducing number of wait days to next appointment, increasing the number of patients seen per clinic session, and reducing the cost per patient. To implement the goals, five workgroups were established. Each workgroup evaluated specific issues associated with their areas of responsibility and made recommendations for change.

A pilot was initiated in the Internal Medicine Clinic, decentralizing all processes in the clinic area. Patient visit time was reduced by 30 percent, service to wait time was reduced by 42 percent, wait for an appointment was reduced by 208 percent, patient satisfaction improved by 6 percent, employee morale improved by 35 percent and patients seen per session increased by 11 percent.

#### Commission Top Ten Award Winner Jail Mental Health Continuity of Care Pilot Project (Mental Health as lead with Sheriff)



The Los Angeles County Jail houses over 2,000 inmates designated as chronically, severely mentally ill. This population presents unique problems in an incarceration setting. The cost can reach up to over \$8,000 per patient including staffing and medication per year.

In the past, patients were housed based on level of acuity, and their location and treatment changed as their acuity changed. This did not allow for continuity of care which contributed to a less mentally stable population. The Continuity of Care Pilot Project was developed to address the problem of caring for the mentally ill inmates. By assigning patients to one multi-disciplinary team of psychiatrists, social workers, psychologists, caseworkers,

nurses, and custody staff, and housing them in the same general area throughout their entire incarceration, many problems were resolved. The goals of this project have been to follow the incarcerated mentally ill throughout their stay allowing for continuity of care; to properly identify those not belonging in mental health housing; and to provide adequate release planning decreasing recidivism and /or acute psychiatric hospitalization when not incarcerated.

#### Commission Top Ten Award Winner Public Works On-Site University (Public Works)

**Globally-Focused Technology-Based**  
L.A.'s Business School

### Cal State L.A.'s Onsite MBA offers

- Evening classes in the Executive Conference Room
- Live classroom instruction
- Tuition reimbursement

Classes start August 30, 2000  
Pick up your application packet today!  
For more information contact:  
Ms. Patricia Gilman  
Administrative Services Assistant  
1275 State  
Building and Development  
Department  
Los Angeles, CA 90032  
833 454-4437  
p.gilman@csula.edu

**California State University, Los Angeles**  
Office of Continuing Education

Public Works Department has encountered challenges in the recruitment and retention of civil engineers and anticipated the need to replace a significant number of retiring managers. An increase in vacancies due to the competitive job market for civil engineers, the 4/40 work

schedule, and a need for a manager development and succession plan were the impetus for seeking a solution. The Department recognized the need to provide an opportunity for employees to earn units toward a master's degree while at their work site. The Department entered a partnership with local state universities to offer master's degree programs in Public Administration and Business Administration.

Negotiations were initiated in March 1999 with California State University, Long Beach (CSULB), to conduct a Master of Public Administration (MPA) degree program on-site in the evening. This unique distance-learning opportunity features two evening lectures a week broadcast live from CSULB to the Public Works Alhambra conference complex and provides interaction with faculty in real-time via phone, fax, and email. The degree has a 36-semester unit requirement. To further facilitate the success of this on-site degree program, the Department increased the Tuition Reimbursement Program limit to match the MPA tuition. Additionally, effective March 1, 2000, Public Works employees participating in an approved Tuition Reimbursement university program are allowed Internet access and emailing privileges. The second program was negotiated with California State University, Los Angeles, in September 2000. The third program was negotiated with California State Polytechnic University, Pomona, in January 2002 to be an Alhambra-area site for the Professional MBA Program for working adults.

**Commission Special Award Winner/  
Best Quality Improvement Award  
Integrated Care Management  
Demonstration Project  
(Community and Senior Services)**

There are over 1.6 million older adults residing in Los Angeles County and this number is expected to significantly increase in the coming years. Since Los Angeles County encompasses a large geographic region and a very diverse population, it is difficult to coordinate services for the increasing number of persons with long-term care needs with the many different service providers throughout the County. Case management has become the

preferred approach to planning and allocating long-term care for the elderly according to experts in the field of social work and long-term care. In Los Angeles County, there are a variety of case management programs serving the elderly and disabled adult population but fragmentation of programs and services is a result of categorical funding from federal, state, and local grant programs. These programs are not coordinated and often result in either duplication of services or gaps in service areas leading to inefficient and ineffective services to older adults and functionally impaired adults.

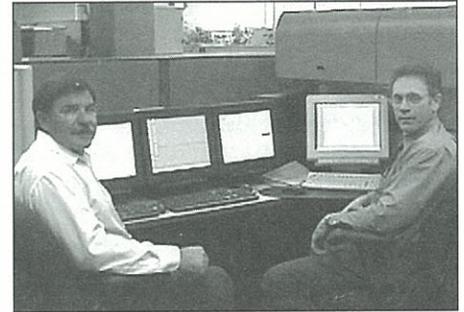


The Department of Community and Senior Services/Area Agency on Aging contracted with 24 care management service providers countywide to implement the Integrated Care Management Demonstration Project. The Department and the Agency successfully negotiated with two State departments and local officials to integrate four sources of case management funds, and four separate case management programs in an attempt to administer one countywide care management project. As a result, the Project is available countywide and provides comprehensive, long-term services that utilize the care manager's professional skills and competence to link clients with a full range of appropriate social and supportive services.

**Commission Special Award Winner/  
Commissioner's Memorial Award  
Enterprise Energy  
Management Information System  
(Internal Services as lead with  
Chief Information Office)**

Los Angeles County is one of the largest consumers of retail energy in the nation, spending upwards of \$150 million annually for electricity, natural gas, and water. With federal, state and public energy commissions estimating that energy

shortages could persist for an additional 5 to 10 years, if not worsen, energy management has now become a critical, strategic necessity.



To understand energy consumption patterns in Los Angeles County the Enterprise Energy Management Information System (EEMIS) system was implemented by ISD to establish a "real time" energy management, monitoring and reporting capability. The system is based on a commercially available software package, Enterprise Energy Management Suite, from Silicon Energy, which has been modified to meet the specific needs of Los Angeles County. By collecting this data, the new EEMIS system enables ISD and Department facilities management personnel throughout the County, via an intranet web server, to track peak usage periods, establish alarming functions for over-utilization, examine facility utilization profiles, see utilization trends during any calendar period and develop plans to strategically manage energy consumption. Once fully implemented, this system is anticipated to result in substantial cost savings of \$15.7 million over four years.



**"Sharing a Commitment"**

*is a collaborative series brought to you by Human Resources and the Quality and Productivity Commission, with the Auditor-Controller, Chief Administrative Office, County Counsel, Executive Office, Fire, Internal Services, Public Works, and Sheriff.*

**EOM**

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duties include providing support and motivation to help participants overcome any barrier they may encounter in their quest for financial independence.

"I am able to relate to them because my family has been poor and homeless at one point in my life, so I know exactly how they feel," Tran says. "I was able to make it, not because I am smarter or better, but through hard work and determination," she added.

Tran is very proud of her association with the GAIN Program. She says: "We have made and continue to make a difference in a countless number of people's lives."

Two of Tran's participants have provided her fondest memories. One participant eventually graduated from a university with a B.S. degree in Bio-Mechanical Engineering and obtained a well-paying job. The other was successful in securing a well-deserved air traffic controller position. Now she says: "Both of them are making more money than me!"

During her off-duty hours, Tran is an active member of her church, where she serves as the treasurer and participates in various fundraisers. Additionally, she is the incumbent vice president of the Vietnamese Employees Association of Los Angeles County.

Tran comes from a family of nine—six brothers and three sisters—where she is the middle child. Her father is a retired photographer and her mother is a homemaker. She is the only one in her family who has chosen a County career.



*A grateful Linh Tran accepts her scroll from the Chairman of the Board.*

**RETIREES**

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**PROBATION:** Ausbon Dew

**SHERIFF:** Richard J. Emerton, Benjamin C. Hilliard, David Kitchings, Larry J. Lariviere, Joseph A. Lazzara, Frank J. Sobisky

**SUPERIOR COURT:** Louise Hargrove

## ***Holiday Programs at the Library***

Most County community libraries will have special programs for the holiday season. All programs are open to the public free of charge. Call your local County community library for additional program information, or check the "Calendar and Events" pages of the County Library Web site at <[www.colapublib.org](http://www.colapublib.org)>.

Thursday, December 5 - 10:00 a.m.

Friday December 6 - 10:00 a.m.

Tony Daniels Magic Show

Bell Gardens Library

7110 S. Garfield Ave., Bell Gardens

(562) 927-1309

Saturday, December 7 - 2:00 p.m.

Trim-a-Tree Holiday Program

Children are invited to make simple tree decorations.

La Mirada Library

13800 La Mirada Blvd., La Mirada

(562) 943-0277

**HOLIDAY PROGRAMS**

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**County of Los Angeles  
Department of Children & Family Services  
Adoptions Division**



website: [dcfs.co.la.ca.us](http://dcfs.co.la.ca.us)



**"Creating a Family, Creating a Future"**

**For Adoption Services: 1-888-811-1121 x2  
For Post Adoption Services: (213) 739-6262**

## Senior Advisory Committee for Homeland Security

Knabe is one of eight officials appointed as members.

Homeland Security Advisor Tom Ridge announced that County of Los Angeles Supervisor Don Knabe has been appointed a member of the State and Local Officials Senior Advisory Committee to the President's Homeland Security Advisory Council.



The State and Local Officials Senior Advisory Committee was established by Executive Order 13260 of March 19, 2002. The purpose of this committee is to provide the President's Homeland Security Advisory Council with advice on increasing America's security from experts representing state and local government.

"I am honored to have been selected by the White House to serve as a member of the Senior Advisory Committee for Homeland Security," Knabe said. "National security has been a priority for me since September 11th. We must not only be proactive in the defense of America, but ready to respond if terrorism strikes again. For example, Harbor-UCLA Medical Center is a key component in emergency medical response if terrorists strike the Ports of L.A. and Long Beach. The County's trauma and emergency room safety net must be preserved to ensure we are ready to respond to a serious disaster."

Knabe represents a uniquely important district in Los Angeles County. The Fourth District is home to a number of facilities of significance to our national security and economy, including the Ports of Los Angeles and Long Beach, the third largest in the world; Los Angeles International Airport (LAX), the third busiest in the nation; the L.A. Air Force Base; and over 30 miles of coastline, including the largest manmade small craft harbor in the world, Marina del Rey. In addition, Knabe represents nearly two million people, a district larger in population than some states.

The State and Local Senior Advisory Committee will be chaired by Governor Michael Leavitt of Utah, and Mayor Anthony Williams of the District of Columbia will serve as Vice Chair. Committee Members include: Knabe, Alabama State Attorney General Bill Pryor, Oklahoma State Senator James Dunlap, Harris County Judge Robert Eckels of Texas, Donna Finn of Franklin County, Ohio and Orlando City Mayor Glenda Hood.

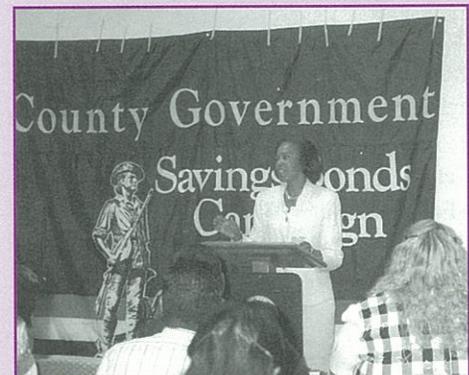
The Office of Homeland Security, headed by Governor Tom Ridge, is responsible for the implementation of a comprehensive national strategy to secure the United States from terrorist threats or attacks. The Office coordinates the executive branch's efforts to detect, prepare for, prevent, protect against, respond to, and recover from terrorist attacks within the United States. The President is proposing to create the Department of Homeland Security. The creation of this cabinet-level agency would be an important step in the President's national strategy for homeland security.

## Savings Bonds for the Holidays

Thousands of County employees agree that U.S. Savings Bonds make a great holiday gift and an easy personal savings option. In fact, during 2002, County employees purchased over \$17.6 million in face-valued Savings Bonds, either the Series EE or the new "I" Bond.

Effectively promoting savings bonds as great one-time gifts and investments, the departments of Health Services, Public Social Services, Assessor, Treasurer-Tax Collector and Chief Administrative Office are among the top purchasing departments. The Board of Supervisors and the U.S. Treasury recently congratulated them for their effective promotion of Savings Bonds as a workplace savings option.

If you wish to purchase a holiday gift for someone special and don't have the time to visit your local mall, just contact your departmental Savings Bonds coordinator or the Chief Administrative Office's Office of Workplace Programs Web site at <http://cao.co.la.ca.us/workplace/savingsbonds.htm>. or call (213) 974-2523.



Supervisor Burke promotes Savings Bonds as a workplace savings option.

## HOLIDAY PROGRAMS

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Wednesday, December 11 - 2:00 p.m. & 3:00 p.m.

Gingerbread Houses Workshop

Each child is asked to bring a bag of candy to share for gingerbread house decoration.

Children under school age must be accompanied by a parent or adult care giver.

Quartz Hill Library

42018 N. 50<sup>th</sup> St. W, Quartz Hill

(661) 943-2454

Thursday, December 12 - 6:30 p.m.

Holiday Magic performed by Magician Tony Daniels

Montebello Library

1550 W. Beverly Blvd., Montebello

(323) 722-6551

Saturday, December 14 - 1:00 p.m.

Holiday Story and Craft Day: Kwanzaa program at 1:00 p.m., Christmas craft time at 2:30 p.m.

Children and their family members are all welcome!

A. C. Bilbrew Library

150 E. El Segundo Blvd., Los Angeles

(310) 538-3350

Saturday, December 14 - 2:00 p.m.

Craig Newton's Holiday Music Program - Family Program

Bell Gardens Library

7110 S. Garfield Ave., Bell Gardens

(562) 927-1309

Saturday, December 14 - 1:30 p.m.

Magic of Tony Daniels

A 45-minute holiday magic show for the entire family.

Los Nietos Library

11644 E. Slauson Ave., Whittier

(562) 695-0708

Thursday, December 19 - 3:30-4:30 p.m.

Annual Children's Christmas Program

All children are welcome to join us for Christmas fun and a visit from Santa Claus.

Lynwood Library

11320 Bullis Rd., Lynwood

(310) 635-7121



## Holiday Boat Parade

The 40<sup>th</sup> annual Holiday Boat Parade, sponsored by the *Marina del Rey Tournament of Lights* organization and the County of Los Angeles Department of Beaches and Harbors, sets sail in the Main Channel of Marina del Rey Saturday, December 14, from 6 to 8 p.m. It is estimated that more than 70 beautifully lighted and decorated boats will participate in the event, which is free to the public.

The theme of this year's parade is *Holiday Lights across America*, with prize packages for destinations throughout America awarded to category winners. The parade leads off with a spectacular fireworks display at 5:55 p.m.

The *Best Overall* winner will receive two round-trip tickets to Tokyo, Japan, with a five-night stay at the Hotel Nikko, to judge the *Illuminated Boat Parade & Contest of Tokyo Bay*. An exchange of winners has been established between Marina del Rey and Tokyo Bay to respectively judge each parade.

Parking for the Holiday Boat Parade is available for \$2 in County of Los Angeles lots designated with blue signage.

County employees are invited to come to Marina del Rey for this festive holiday event. Best locations for viewing are Fisherman's Village, on Fiji Way, and Burton Chace Park, located at the west end of Mindanao Way.

For additional information contact the *Marina del Rey Tournament of Lights* at (310) 822-9455 or visit the organization's Web site at [www.mdrlights.org](http://www.mdrlights.org).



**MUSIC-CENTER**  
PERFORMING ARTS CENTER  
OF LOS ANGELES COUNTY

The Music Center is offering **all County of Los Angeles** employees its 2003 Family Saturdays Pillow Theater programs for a significant discount. A marvelous way to introduce young children—*three to six years*—and families to the magic of the performing arts, **the 2003 programs make a wonderful holiday gift**. The full series price is \$28, but County of Los Angeles employees may purchase all four 2003 performances for **\$20, or \$7 per performance instead of the regular \$10**. For information on *Family Saturdays*, call (213) 972-8000 or visit [www.musiccenter.org](http://www.musiccenter.org)

**January 25 Diane Ferlatte – Knick-Knack Paddy Wack**

Acclaimed African American storyteller Diane Ferlatte performs Mother Goose and other tiny tales with music, songs, sign language and family participation.

**February 15 On the Day You Were Born**

*On the Day You Were Born* is based on the award-winning children's book by Debra Frasier and combines puppetry, poetry and music, to celebrate the earth's miracles.

**March 15 Judith Helton – Beatrix Potter**

Judith Helton portrays author Beatrix Potter narrating the stories behind her books including *The Tale of Peter Rabbit* using a giant pop-up book and furry friends.

**May 17 Geri Keams – Native Stories and Legends**

Geri Keams, a member of the Streak-of-Black Forest Clan of the Navajo, uses her own children's books, *Grandmother Spider Brings the Sun* and *Snail Girl Carries Water*, to celebrate Native American culture.

**How to participate:**

1. Complete the form below, including payment information (check or credit card).
2. Include a copy of your County of Los Angeles Employee ID.
3. Return the form via mail or fax. (**MAIL** to Family Saturdays Box Office, 135 N. Grand Ave., LA, CA 90012 or **FAX** 213-972-7670.)
4. Tickets to all four performances will be mailed to you.
5. *No service charge if purchased at the Dorothy Chandler Pavilion box office at 135 North Grand Avenue, downtown Los Angeles*

COUNTY OF LOS ANGELES EMPLOYEE:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

PILLOW THEATRE		Rate	Number of People	Total Amount
Series of Four Performances	January 25, February 15, March 15, May 17	\$20.00		
Single Performance	DATE/SHOW TITLE	\$7.00		
Single Performance	DATE/SHOW TITLE	\$7.00		
Single Performance	DATE/SHOW TITLE	\$7.00		
			<b>Subtotal</b>	
<i>No service charge if purchased at the Dorothy Chandler Pavilion box office at 135 North Grand Avenue, downtown Los Angeles</i>			<b>Service Charge per Order</b>	\$5.00
			<b>TOTAL</b>	

Visa

Master Card

American Express

\_\_\_\_\_  
Credit Card Account Number Expiration Date

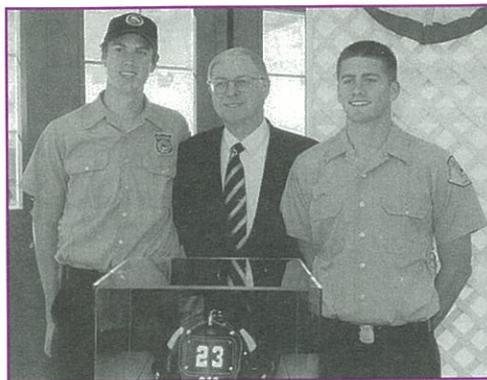
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Name as it appears on credit card Signature

# FIRE STATION NO. 124 INAUGURATED

On October 3, Supervisor Michael D. Antonovich gave remarks at the grand opening of the new 8,000-square-foot Fire Station No. 124 in Stevenson Ranch.

“The dedication of this new station illustrates the County of Los Angeles’ ongoing commitment to the citizens of Stevenson Ranch and the Santa Clarita Valley and brings additional fire protection and emergency medical services to this rapidly growing community,” said Supervisor Antonovich.

During the dedication ceremony, the crew of Station No. 124 was presented with a firefighter helmet from Captain John Bendick of the New York Fire Department Engine Company 23 as a symbol of brotherhood.



*Supervisor Antonovich (center) is joined by Fire Explorers Kyle Sword and Kevin Elledge. In the foreground is the helmet from the NYFD.*

## SMALL BUSINESS

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Supervisor Burke said: “Promoting the well being of small businesses is of major importance to the well being of the community. Small businesses employ most of the people who work in L.A. County, and outreach and education programs like these make valuable information available to the owners.”

Supervisor Burke, the County of Los Angeles, and the U.S. Department of Defense Procurement Technical Assistance Center sponsored the event. Associate sponsors included the U.S. Small Business Administration, the State of California Department of General Services, the County Community Development Commission, County Department of Public Works, Internal Services Department, Office of Affirmative Action Compliance, and the Office of Small Business.

## TRAINING ACADEMY

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- HR Technical—*Recruitment & Selection* in a Strategic Human Resources Environment (32-hour)
- HR Technical—*Employee Relations, Legal Issues & Effective Discipline Processes* (44-hour)
- Business Writing
  - Business Communication
  - Business English
  - Business Vocabulary
- Clerical Training
  - Business Calculating
  - Oral Communication/Written Expression
  - Record Keeping
  - Keyboarding
  - Interpersonal Effectiveness
- Supervision and Performance Management Workshops

The Department of Human Resources’ Organizational and Employee Development Division developed academy certificate programs and workshops in collaboration with County departments.

Please see the Academy Web site at [www.losangelescountyacademy.org](http://www.losangelescountyacademy.org) for information and downloadable applications for all Academy programs and descriptions of our numerous skill building courses. If you do not have access to the Internet, please call (213) 738-2870.



### Members of the Board

**Zev Yaroslavsky**  
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First District

**Yvonne Brathwaite Burke**  
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Fifth District

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Director of Personnel

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